



Edcon 2025 Volunteer Opportunities

Gutenberg College is committed to make our programs and teaching affordable to all. Whether it be scholarships and grants, low tuition, moderate conference costs, or free content, we do our best to include everyone, whatever their finances may be. As part of that commitment, we offer volunteer opportunities at our education conference. So whether you want to keep costs down or just like helping out, we have listed below some ways to volunteer. Volunteers receive a 35% - 75% discount for most roles and a free conference t-shirt. Up to 100% discounts are available to volunteers with professional/significant experience in their role who are willing to miss portions or all of some sessions in order to join the conference staff full-time.

Please check out the volunteer opportunities below, and contact Trisha at **edcon@gutenberg.edu** if you are interested in becoming a volunteer. Thank you to our volunteers last year who did so much to help make the conference a success!

SETUP | TAKEDOWN: THURSDAY & SATURDAY AFTERNOONS

This crew gets the church ready for the conference and puts it back together again. If you don't mind coming early or staying late, are able to wrangle chairs and tables, and don't want to work during the conference, this is the job for you!



BANQUET SETUP: FRIDAY AFTERNOON, 4 PM - 5:54 PM

This crew sets and decorates the banquet tables. If you like beautifying spaces and don't mind wrangling a hundred forks into place, we'd love your help!

BANQUET SERVICE: FRIDAY EVENING, 4 PM - 9 PM

We love putting on the Friday evening banquet, but it does take a lot of manpower. This year, we're hoping to expand our back-of-house crew, and need waiters, dishwashers, and chef's assistants. If you know high schoolers who need volunteer hours, please send them our way.

VENUE MAINTENANCE: VARIOUS TIMES DURING THE CONFERENCE

We rely on volunteers to help keep the conference space tidy during the conference. If you're willing to tidy up chairs and tables, take out trash, and clean bathrooms between sessions and/or after the last sessions of the evening, this could be the role for you.

REGISTRATION: THURSDAY, FRIDAY, SATURDAY

This crew will assemble name badges and set them out. We are also looking for people willing to be at the registration table to register attendees, provide simple information about the schedule and facility, and direct traffic.

REGISTRATION PRO: AUGUST 4-7 [*Experience Required*]

Do you have experience with Microsoft Excel and Word? Can you sort spreadsheets in your sleep? Are mail merges a breeze? We are looking for someone to distribute our attendees into discussion groups, create name badges, and prepare an attendee list for the registration table.

**PHOTOGRAPHY PRO: FRIDAY & SATURDAY** [*Experience Required*]

We are looking for 1-2 people with experience in photography willing to take photos of all conference sessions for archival and promotional purposes. Please send a short portfolio of your photography to edcon@gutenberg.edu.

SOUND & RECORDING PRO: FRIDAY & SATURDAY [*Experience Required*]

Do you have experience with audio-visual equipment or recording? We need help running the soundboard, assisting speakers with powerpoint, and recording the talks and auditorium workshops.

DISCUSSION LEADER: FRIDAY & SATURDAY [*Experience Required*]

Gutenberg discussions are participant-driven, but they still benefit from designated leaders willing to help cultivate the conversation, steer participants toward the topic at hand, and create space for quieter people to join the conversation. If you feel you would be a good fit for this role, please get in touch. Gutenberg reserves the right to hand-pick discussion leaders for their experience, skill, and affiliation with the college.

[Learn more about EdCon 2025](#)

[Volunteer Contact: edcon@gutenberg.edu](mailto:edcon@gutenberg.edu)

Thank you for considering volunteering at this year's Education Conference!